

Student's Full Name \_\_\_\_\_ Applying for Grade \_\_\_\_\_

## Instructions to the Parent

Give this form (with a pre-addressed, stamped envelope) to a teacher who has instructed the student during the last two years. Ask that it be completed, and mailed as soon as possible to: **Commonwealth Academy Admission Office, 1321 Leslie Avenue, Alexandria, VA 22301**. Though strongly requested, use of this form is not mandatory; a narrative from a teacher may be substituted. Recommendations are preferred from teachers of Math and English. Recommendations are confidential and are for Commonwealth Academy's use only.

## Instructions to the Teacher

Commonwealth Academy appreciates your taking the time to offer a few observations and comments concerning the above-named student's academic potential and personal attributes. One of our primary goals is that every student who enrolls in Commonwealth Academy has the ability to succeed. Your candid evaluation will help us assess the likelihood that this student will enjoy a successful educational experience and evaluate the effectiveness of our programs as they pertain to his/her needs. Please feel free to make specific comments on the back of this form or on a separate sheet of paper. Recommendations are confidential and are for Commonwealth Academy's use only. Thank you for your assistance.

How long have you known this student? \_\_\_\_\_ In what capacity? \_\_\_\_\_

For each attribute below, please mark an appropriate rating or write in your own evaluation:

<b>Responsibility</b>	_____	_____	_____	_____
	enjoys taking on responsibilities	fulfills obligations when prompted	is rarely dependable	is very irresponsible
<b>Integrity</b>	_____	_____	_____	_____
	extremely reliable	generally honest	questionable	not trustworthy
<b>Leadership</b>	_____	_____	_____	_____
	an exceptional leader	an occasional leader	a cooperative contributor	an inconsistent "follower"
<b>Concern for Others</b>	_____	_____	_____	_____
	genuinely concerned	usually conscientious	self-centered	indifferent
<b>Industry</b>	_____	_____	_____	_____
	seeks (extra) challenges	prepares consistently	needs occasional prodding	needs constant supervision
<b>Emotional Stability</b>	_____	_____	_____	_____
	well-balanced, stable	demands attention	moody unpredictable	(overly) excitable, impulsive
<b>Intellectual Curiosity</b>	_____	_____	_____	_____
	has intense, varied interests	shows interest in a few subjects	pays minimal attention	is basically apathetic
<b>Attention Span</b>	_____	_____	_____	_____
	exceptionally focused	generally on task	inconsistent	easily distracted
				rarely stays on task

<b>Organizational Skills</b>	excellent	good	average	fair	poor
<b>Ability to Work with Others</b>	enjoys & performs well in groups	is generally cooperative	needs supervision	is disruptive of others	
<b>Willingness to Heed Suggestions</b>	seeks (follows) guidance	usually responds well to criticism	responds inconsistently	has difficulty handling corrections	refuses assistance
<b>Respect for Authority</b>	acts appropriately toward authority	occasionally needs behavioral reminders	needs reminders to behave respectfully	is often disrespectful	rebels against authority
<b>Oral Expressiveness</b>	exceptionally articulate	reasonably expressive	has difficulty communicating	needs significant assistance	
<b>Writing Ability</b>	excellent	creative, with mechanical weakness	sound mechanically, yet uninspired	generally deficient	
<b>Reading Habits</b>	constant reader of worthwhile literature	frequent reader beyond schoolwork	needs much encouragement	rarely reads	
<b>Conduct</b>	an exceptional contributor	generally well-behaved	occasionally misbehaves	is frequently disruptive	
<b>Maturity Level</b>	very mature	above average	normal	somewhat immature	very immature

In the space below, or on a separate sheet of paper, please offer any additional observations or comments you think might be helpful in evaluating this student's application for admission to Commonwealth Academy.

1. Areas of strengths, accomplishments, talents \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Areas for concern or those requiring additional support \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of School \_\_\_\_\_ Subject \_\_\_\_\_ Grade \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_