



REGISTRATION FORM 2010

Where: Back2School How2s
c/o Commonwealth Academy
1321 Leslie Avenue
Alexandria, VA 22301

When: August 23–26; 10 am–1:30 pm

A 4-day August camp for middle & high school students.

To register, print this form and complete the information requested. Return this form by July 23 with a \$100 deposit to the address above. Your deposit will be applied against the \$350 tuition which is due in full by August 20. Make checks payable to Commonwealth Academy and write "Back2School How2s" in the memo area. If you have any questions, please email **Joanna Burstein** at **Joanna_Burstein@CommonwealthAcademy.org** or call her at 703.548.6912.

Student Information

NAME (FIRST, MIDDLE, LAST) _____

PREFERRED NAME OR NICKNAME _____ RISING INTO GRADE _____

PRESENT SCHOOL (2009-2010) _____ SCHOOL ATTENDING IN 2010-2011 _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Family Information

MOTHER () GUARDIAN

NAME (TITLE, FIRST, MIDDLE, LAST) _____

ADDRESS (IF DIFFERENT FROM STUDENT) _____

CITY _____ STATE _____ ZIP CODE _____

HOME PHONE _____ WORK PHONE _____

CELL PHONE _____ EMAIL _____

FATHER () GUARDIAN

NAME (TITLE, FIRST, MIDDLE, LAST) _____

ADDRESS (IF DIFFERENT FROM STUDENT) _____

CITY _____ STATE _____ ZIP CODE _____

HOME PHONE _____ WORK PHONE _____

CELL PHONE _____

EMERGENCY CONTACT

NAME (TITLE, FIRST, MIDDLE, LAST) _____

HOME PHONE _____ WORK PHONE _____

CELL PHONE _____ EMAIL _____



Immunizations

Immunizations must be current for all campers. Please attach a copy of the student's most recent immunization record.

Parent/Guardian Signature

I have read and understand all information outlined below. I understand that admission into the Back2School How2s Summer Camp requires payment of all fees when due, regular attendance at classes, and compliance with generally accepted standards of behavior. No refunds will be granted except in the event Commonwealth Academy cancels the camp.

SIGNATURE OF PARENT/GUARDIAN _____ DATE _____

Application & Tuition

Applications are processed on a first-come, first-served basis. Applications and a non-refundable deposit of \$100 is required for each student and must be received by July 23, 2010, to reserve a space. Your deposit will be credited toward your tuition payment. Tuition must be received in full by August 20, or your child's place in the program could be forfeited. Please make your check payable to Commonwealth Academy; credit cards are not accepted. A fee of \$35.00 will be charged for any check that is not honored by your bank.

Materials are included in the tuition. Enrollment in the Back2School How2s Summer Camp extends permission for the use of summer photographs for future publications and our web sites.

If all spaces within a class are filled at the time an application and deposit are received, the applicant's name will be placed on a wait list. When a family is offered a space and accepts it, the deposit fee is processed at that time. If an applicant withdraws from the wait list or a space does not become available, unprocessed deposit checks will be destroyed.

Refunds & Cancellations

We reserve the right to cancel the camp due to under-enrollment. Deposits are not refundable unless the camp is cancelled due to under-enrollment. In that event, you will be notified and will be sent a full refund.

Medications

Administration of medications is not available during camp without specific authorization by Dr. Johnson. Please contact her at 703.548.6912 to discuss your circumstances.

Attendance

Attendance is checked daily. Please call the front desk at 703.548.6912 when a student is unable to attend.

Schedule & Lunch

Classes begin promptly at 10:00 a.m.; students are dismissed at 1:30 p.m. Students will break for 25 minutes at 11:30 for lunch. Lunch must be brought to school. Refrigerators and microwaves are available in the lunchroom. Students may also purchase drinks and snacks from the school's vending machines. Back2School How2s Summer Camp is not a peanut free camp.

Location & Transportation

Back2School How2s Summer Camp is held at Commonwealth Academy
1321 Leslie Avenue
Alexandria, VA 22310

The school is located within walking distance of the West Braddock Metro Station. Metro bus stops are also nearby. For directions visit www.CommonwealthAcademy.org or, for additional metro information, visit <http://www.wmata.com>.

Conduct

Students are expected to comply with generally accepted standards of behavior. Students who interfere with the learning, enrichment, and pleasure of other students may be dismissed from the program without refund and will forfeit the option of re-enrollment. A student possessing or using any illegal drugs, alcohol, or tobacco products will be dismissed from the program without refund.

Dress is casual, but appropriate for a school.

Area Emergencies

In the event of an area emergency, information from Commonwealth Academy can be obtained by calling our front desk at 703.548.6912.

Back2School How2s Summer Camp does not discriminate based on race, color, religion, or national origin in student admissions, student aid, or any other opportunity or benefit for students, nor in hiring and employment practices. We reserve the right to cancel due to under enrollment.